

**MINUTES OF THE 58th ANNUAL GENERAL MEETING
OF
THE NEW ZEALAND INSTITUTE OF FOOD SCIENCE AND TECHNOLOGY INC.**

Tuesday 4th July 2023

University of Otago, Dunedin

PART 1: 1.00pm - 1.30pm

PART 2: 7.00pm

AGENDA

- 1. Present** (Quorum = 25 members with full voting rights as in item 3)

APPENDIX I: Total Attendees = 85

Fellows	22
Professional	26
Standard	17
Student	8
Graduate	8
Guest	4

- 2. Apologies**

APPENDIX II: Total = 89

Motion #1: *Moved that the apologies as presented at the meeting be accepted.*

Moved: Phil Bremer / Seconded: Esraa El Shall - Carried

- 3. Voting rights of members**

All current financial Graduate Members, Standard Members, Professional Members, Fellows and Honorary Members shall have full voting rights and one vote each.

- 4. Declaration of Conflict of Interest:**

"Members of NZIFST shall not enter into any discussion, activity or conduct that may infringe upon any applicable competition law and must declare any conflict of interest in the results of discussions."

- 5. Call for Additional Items for Agenda** (to be discussed in item 10(c))

- 6. Confirmation of Minutes of the 2022 NZIFST Annual General Meeting – ATTACHED**

(a) The reply to motion #6a passed at the 2022 AGM is attached.

MOTION: *Moved that the minutes of AGM 2021 be accepted as a true and accurate record*

Moved: Phil Bremer / Seconded: Anne Scott - CARRIED

- 7. President's Report and NZIFST Annual Review to 31 March 2023 – NOTED**

8. Financial Matters

(a) Financial Report 01 April 2022 - 31 March 2023 (refer Annual Review)

Motion #2: Moved that the financial report for 01 April 2022 – 31 March 2023 be accepted subject to audit

Moved: Grant Boston / Seconded: Phil Bremer - CARRIED

(b) Budget, current year 2023/2024 (APPENDIX III) – for information

(c) Budget, indicative for next year 2024/2025 (APPENDIX III)

Motion #3: Moved that the indicative budget for the 2024/2025 year be accepted

Moved: Grant Boston / Seconded: Phil Bremer - CARRIED

(d) Member Subscription Fees 2024

Motion #4: Moved that the annual subscription fee for a Full membership for the 2024 year be increased by IRD's cost of living index. This increase to be applied pro-rata over all subscription levels, except Student Membership.

Moved: Grant Boston / Seconded: Phil Bremer - CARRIED

RATIONALE: This motion is presented annually at the request of members.

Motion #5: Moved that the annual subscription fee for a Full membership for the 2024 year be increased by up to an additional 2% at the discretion of the Board. This increase to be applied pro-rata over all subscription levels, except Student Membership.

Moved: Grant Boston / Seconded: Phil Bremer - CARRIED

RATIONALE: This fee increase has previously been approved by AGM and applied for many years as Cost of Living (COL) increases did not keep up with increased expenses. Last year, although AGM approved the increase, Executive Committee decided not to add this extra fee due to the high COL increase that was already applied.

(e) Appointment of Auditor

Motion #6: Moved that AGM authorises the Board to appoint the Auditor for 2023/2024

Moved: Grant Boston / Seconded: Phil Bremer - CARRIED

RATIONALE: Under rule 7.4.6, AGM may authorise the Board to appoint the auditor each year. At AGM's request (AGM 2014), auditors are replaced after 3 completed audits. The current auditor's first audit was the 2021-2022 year.

9. Election of Officers

President	Esraa El Shall	
Vice President	Hamish Conway	
	Bob Olayo	ELECTED
Elected Officers	Hamish Conway	ELECTED
	Paulette Elliott	ELECTED
	Allan Main	ELECTED
	Michelle Neyra	

Voter response	2014	24.8% of eligible members
	2015	24.5%
	2019	29.9%
	2021	34.0%
	2022	37.0%
	2023	47.0%

10. Other Business

(a) Thank you to Hawkins Watts for Sponsoring the AGM Plenary Session.

11. Adjournment:

Notice of **Motion #7**: The President shall move that:

The Annual General Meeting of the New Zealand Institute of Food Science and Technology (Inc) be adjourned until this evening, 7.00 pm, here at the Town Hall, Dunedin, for the purpose of awarding NZIFST Fellowships and presentation of Institute and Food Industry Awards.

AGENDA PART 2:

7.00pm **PURPOSE:** To award NZIFST Fellowships, and present Institute and Food Industry awards

J C Andrews Award John Brooks

Distinguished Service Award Craig Honoré

Ron Hooker Award Fiona Nyhof

NZIFST Fellowships Hamish Conway
 Jasmin Estrera
 Rebecca Klee

NZ Food Safety Award Rob Lake

CLOSE OF OFFICIAL BUSINESS of The New Zealand Institute of Food Science and Technology Inc.

APPENDIX I - NZIFST AGM 4th July 2023 - ATTENDEES

First name last name	Member type	First name last name	Member type
Richard Archer	Fellow	Al Baxter	Professional
Chris Bloore	Fellow	Grant Boston	Professional
Mike Boland	Fellow	Hamish Conway	Professional
Phil Bremer	Fellow	Lemuel Diamante	Professional
John Brooks	Fellow	Muriel Dufour	Professional
Jonathan Cox	Fellow	Esraa El Shall	Professional
Paulette Elliott	Fellow	Graham Eyres	Professional
David Everett	Fellow	Neala Hart	Professional
Laurence Eyres	Fellow	Craig Houston	Professional
Graham Fletcher	Fellow	Vivienne Hunt	Professional
Debbie Hawkes	Fellow	Rex Johnstone	Professional
Craig Honore	Fellow	Stuart Jones	Professional
David Lowry	Fellow	Biniam Kebede	Professional
Kevin Marshall	Fellow	Vidya Kethireddy	Professional
Fiona Nyhof	Fellow	Robyn Marshall	Professional
Indrawati Oey	Fellow	Miranda Miroso	Professional
Don Otter	Fellow	John Morgan	Professional
Colin Pitt	Fellow	Michelle Neyra	Professional
David Pooch	Fellow	Bob Olayo	Professional
Siew Youn Quek	Fellow	Chathurika Samarakoon	Professional
Dave Rout	Fellow	Andrew Saunders	Professional
Anne Scott	Fellow	Pat Silcock	Professional
		Megan Sinclair	Professional
Wendy Bayliss	Standard	Aswathi Soni	Professional
Troy Brownlie	Standard	Matt Steven	Professional
Jessica Chong	Standard	Nicola Wilson	Professional
Blake Dyer	Standard		
Ray Haddad	Standard	Kate Edens	Student
Dominic Lobo	Standard	Faiqa Fatima	Student
Clinton Meharry	Standard	Taskeen Fatima	Student
Glen Neal	Standard	Aaron Hewson	Student
Daniel Smith	Standard	Jessica Kemp	Student
Nicky Solomon	Standard	Jessica O'Connor	Student
Charlotte Sullivan	Standard	Supriya Sally	Student
Rika Takeda	Standard	Kim Shanks	Student
Amit Taneja	Standard		
Grant Titheridge	Standard	Jan Brooks	Guest
Dion Thompson	Standard	Hannah Calderon	Guest
Philip Wescombe	Standard	Alistair Ross	Guest
Renyu Zhang	Standard	Pankaj Sharma	Guest

APPENDIX II - NZIFST AGM 4th July 2023 - APOLOGIES

Luca	Serventi	Merit	Mathew	Andrea	Weir
Grace	Carter	David	Illingworth	Katharine	Adam
Hannah	Coppins	David	Bussion	John	Li
Gretchen	Morrison	Rebecca	Doidge	Carol	Barnao
Andrew	McCullagh	Andrew	Cleland	Dean	Stockwell
Nick	Vince	Sarah	Leakey	Sheelagh	Hewitt
Shelley	Adams	Skelte	Anema	Toni	Hunt
Jenny	Dee	Hao	Cui	Marion	Cumming
Tony	Rumbold	Ros	Roberston	Irene	Hui Ho
Janine	Hastie	Janette	Busch	Jay	McKendrey
Edgar	Crisostomo	Dongxiao	Sun-Waterhouse	Jan	Hales
Lynton	Edgecombe	Gabrielle	Lobo	David	Meads
Julie	Cakebread	Kathryn	Manning	Gavin	Fantastic
Josiah	Lyford	Graham	Williams	Amy	Pitt
Henry	Battell-Wallace	Katy	Bluett	Janis	Swan
Natalie	Ahlborn	Carol	Cullen	Kevin	Palfreyman
Natalie	Collins	Violet	Xu	Hugh	Ivory
Erin	Young	Lynley	Drummond	Dulce	Tan
Conrad	Perera	Peter	Nixon	Jay	Attanagoda
Anne	Perera	Sandra	Murray	Gary	Le Quesne
Gordon	Roberston	Kevin	Parish	Anny	Dentener
Graham	Williams	Richard	Gray	Madison	Stratton
Inchara	Hoys	Allan	Main	Anna	Van Ameringen
Amanda	Dupas De Matos	Anne	de la Cour	Jessica	Carranza
Alex	Young	Clive	Bleaken	Sally	Hasell
Udehe	Singh	Shalome	Bassett	Peter	Cressey
Esther	Hutchinson	Rosemary	Hancock	Grant	MacDonald
Nicole	Harvey	Anne	Hayman	Andy	Williams
Rachael	Pickmere	Allan	Hardacre	Sam	Heenan
Patrina	Gounder	Therick	Ram		

APPENDIX III: NZIFST Budget 2023-2024 and indicative Budget 2024-2025 (Motion #3)

NZIFST BUDGETS						
		Current Year			Next Year	
		2023-2024			Indicative	
		Budget			Budget	
		Income	Expense	NET		
Awards	Award Prizes	1,500.00	18,726.00	- 17,226.00	-	15,000.00
Bank	Bank and Merchant fees	-	1,000.00	- 1,000.00	-	1,000.00
Bank	Interest Received	6,030.00	-	6,030.00		6,000.00
Board	Board, Exec, AGM	-	17,150.00	- 17,150.00	-	15,000.00
Branch	Branch activities	9,000.00	10,000.00	- 1,000.00	-	1,000.00
Conference	Conference	20,000.00	-	20,000.00		30,000.00
External	EHEDG	35,000.00	33,250.00	1,750.00		2,000.00
External	Endorsements - FPTT, Conferenz	5,000.00	4,500.00	500.00		2,000.00
Operations	Accounting & Audit	-	12,000.00	- 12,000.00	-	12,000.00
Operations	General Expenses	-	550.00	- 550.00		-
Operations	Insurance	-	3,300.00	- 3,300.00	-	3,630.00
Operations	Management & Operations	-	141,000.00	- 141,000.00	-	142,000.00
Operations	Memberships/Affiliations - RSNZ, IUFoST	1,600.00	3,350.00	- 1,750.00	-	1,750.00
Operations	Postage/Couriers	-	550.00	- 550.00	-	550.00
Operations	Survey Monkey, Board Pro, Vimeo (etc)	-	4,464.00	- 4,464.00	-	4,500.00
Operations	Website & Database platforms	-	8,100.00	- 8,100.00	-	8,500.00
Promo	Advertising - Website/Nibbles	5,950.00	-	5,950.00		6,000.00
Promo	Journal expenses	-	1,800.00	- 1,800.00	-	1,800.00
Subs	Member Subscriptions.	159,114.12	-	159,114.12		160,000.00
Sponsorship	Science Fair Sponsorship	-	1,800.00	- 1,800.00	-	1,800.00
Sundry	Sundry, FIT, GMP, 50th Book, Depreciation	-	500.00	- 500.00		-
	Total Income/Expense	243,194.12	262,040.00			
	Gross Profit/Loss			- 18,845.88	-	2,530.00
Current Year Budget did not include all of the sponsorship for 3MP or Essay Competition.						
Increase in Board Expenses for Current Year to allow for travel associated with membership drive planned for 23/24.						
Not included in Current Year Budget are funds for Strategy Refresh						

**MINUTES OF THE 57th ANNUAL GENERAL MEETING
OF
THE NEW ZEALAND INSTITUTE OF FOOD SCIENCE AND TECHNOLOGY INC.**

Wednesday 6th July 2022

Distinction Hotel, 390 Fenton Street, Rotorua

PART 1: 1.15pm - 2.00pm

PART 2: 7.00pm

AGENDA

- 1. Present** (Quorum = 25 members with full voting rights)

APPENDIX I: Total Attendees = 48

Fellows	18
Professional	16
Standard	7
Student	4
Graduate	2
Guest	1

- 2. Apologies**

APPENDIX II: Total = 121

Motion #1: *Moved that the apologies as present at the meeting be accepted*

Moved: Phil Bremer / Seconded: Esraa El Shal – CARRIED

- 3. Voting rights of members –**

All current financial Graduate Members, Standard Members, Professional Members, Fellows and Honorary shall have full voting rights and one vote each.

- 4. Declaration of Conflict of Interest:**

“Members of NZIFST shall not enter into any discussion, activity or conduct that may infringe upon any applicable competition law and must declare any conflict of interest in the results of discussions.”

- 5. Additional Items for Agenda** (to be discussed in item 10(c)) **None requested**

- 6. Confirmation of Minutes of the 2021 NZIFST Annual General Meeting – ATTACHED**

MOTION: *Moved that the minutes of AGM 2021 be accepted as a true and accurate record*

Moved: Phil Bremer / Seconded: Bob Olayo – CARRIED

7. President's Report and NZIFST Annual Review to 31 March 2022 – NOTED

8. Financial Matters

(f) Financial Report 01 April 2021 - 31 March 2022 (refer Annual Review)

Motion #2: *Moved that the financial report for 01 April 2021 – 31 March 2022 be accepted subject to audit*

Moved: Grant Boston / Seconded: Phil Bremer – CARRIED

(g) Budget, current year 2022/2023 (APPENDIX III) – **NOTED**

(h) Budget, indicative for next year 2023/2024 (APPENDIX III)

Motion #3: *Moved that the indicative budget for the 2023/2024 year be accepted*

Moved: Grant Boston / Seconded: Phil Bremer – CARRIED

(i) Member Subscription Fees 2023

Motion #4: *Moved that the annual subscription fee for a Full membership for the 2023 year be increased by IRD's cost of living index. This increase to be applied pro-rata over all subscription levels, except Student Membership.*

Moved: Grant Boston / Seconded: Phil Bremer – CARRIED

Motion #5: *Moved that the annual subscription fee for a Full membership for the 2023 year be increased by up to 2% at the discretion of the Board. This increase to be applied pro-rata over all subscription levels, except Student Membership.*

Moved: Grant Boston / Seconded: Phil Bremer – CARRIED

- Explanation required and provided by Grant, as this sounded like Motions #4 & #5 are an either/or as opposed to #4 + #5 at the Boards discretion.
- It would be good to show in numerical terms to show increase.

(j) Appointment of Auditor

Motion #6: *Moved that AGM authorises the Board to appoint the Auditor for 2022/2023*

Moved: Grant Boston / Seconded: Phil Bremer - CARRIED

- Look to change the constitution so it is not necessary to keep changing the auditor every year.
- The board is directed to investigate this.
- Further discussed in Item 10 - Other Business

9. Election of Officers -

Honorary Treasurer Grant Boston re-elected for a second 3-year term.

Elected Officer	Hamish Conway	ELECTED
	Bob Olayo	ELECTED
	Paulette Elliott	ELECTED
	Don Otter	
	Colin Pitt	
	Neala Hart	

Voter response	2014	24.8% of eligible members
	2015	24.5%
	2019	29.9%
	2021	34.0%
	2022	37.0%

10. Other Business

(a) NZIFST commitments to IUFoST Congress 2022

Richard gave a brief history of IUFoST in relation to NZIFST.

There will be more cost to NZIFST than first thought, as the IUFoST 23 host committee has not been able to honor all their promises due to issues with the venue owners. First ¼ of Day 1 has been given to NZ, to do plenaries from major sponsors and to showcase New Zealand.

Special mention of Melanie Walker, Andy Williams and Richard Archer for keeping the major sponsors on side and ongoing costs low.

(b) Executive Manager position

Welcome Wendy Bayliss to Executive Manager position.

(c) Any other business as identified in item 5

- Revision of the constitution as mentioned in Item 8 (e) Appointment of Auditor, to see if it is possible to not change auditors at all unless it is necessary.
- Check if a constitutional change is required, or if this is just customary.
- Dean Stockwell noted that it should be recognized what is customary in other businesses.
- Put to a vote.

Motion #6a: Moved that Board revise the constitution to see if it is necessary to change auditors unless it is deemed necessary.

Moved: Anne Scott / Seconded: Alan Main – CARRIED
Dissent noted from Anny Dentener & Dean Stockwell

11. Adjournment:

Notice of **Motion #7**: The President shall move that:

The Annual General Meeting of the New Zealand Institute of Food Science and Technology (Inc) be adjourned until this evening, 7.00 pm, here at the Distinction Hotel, Rotorua, for the purpose of awarding NZIFST Fellowships and presentation of Institute and Food Industry Awards.

AGENDA PART 2:

7.00pm Announcement and Presentation of Institute Fellowships and Food Industry Awards

J C Andrews Award	Anne Perera
Ron Hooker Award	Pat Silcock
Emerging Leader Award	Sarah Leahey
NZIFST Fellowships	Skelte Anema David Bayliss Lynley Drummond Lara Matia-Merino Lynne Scanlen
NZIFST Honorary Fellow	Rosemary Hancock
NZ Food Safety Award	Food Safety and Preservation Team Plant & Food Research Institute

CLOSE OF OFFICIAL BUSINESS of The New Zealand Institute of Food Science and Technology Inc.

APPENDIX I - NZIFST AGM 6th July 2022 - ATTENDEES

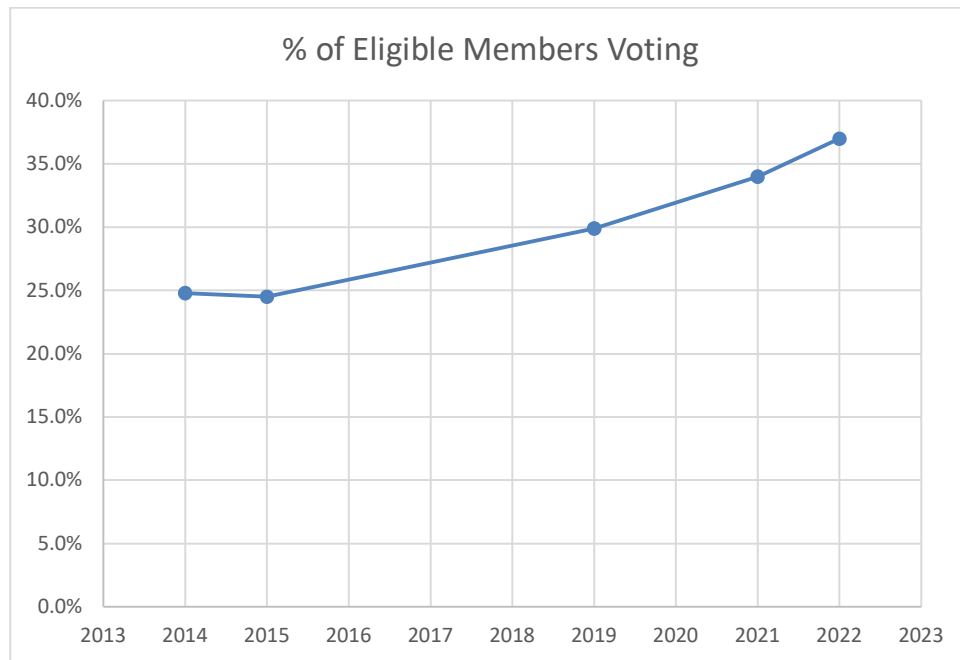
First name last name	Member type	First name last name	Member type
Richard Archer	Fellow	Grant Boston	Professional
Rob Archibald	Fellow	Steve Crochett	Professional
Phil Bremer	Fellow	Lynley Drummond	Professional
Hong Chen	Fellow	Esraa El Shall	Professional
Anny Dentener	Fellow	Graham Eyres	Professional
Paulette Elliott	Fellow	Farnaz Faridnia	Professional
David Everett	Fellow	Evelyn Fraser	Professional
Steve Flint	Fellow	Stephen Grubb	Professional
Debbie Hawkes	Fellow	Linda Hafner	Professional
David Lowry	Fellow	Scott Hawkins	Professional
Allan Main	Fellow	Sam Heenan	Professional
Indrawati Oey	Fellow	Craig Houston	Professional
Conrad Perera	Fellow	Anil Kaw	Professional
Colin Pitt	Fellow	Bob Olayo	Professional
David Pooch	Fellow	Aswathi Soni	Professional
Dave Rout	Fellow	Ben Sutherland	Professional
Anne Scott	Fellow		
Dean Stockwell	Fellow	Akshay Bisht	Student
		Ziqian Feng	Student
Wendy Bayliss	Standard	Jessica O'Connor	Student
Alcoli Cao	Standard	Erin Young	Student
Wendy Divall	Standard		
Richard Edmonds	Standard		
Jo Kelly-Tuckey	Standard		
Clinton Meharry	Standard	Jiby James	Graduate
Lucy Yang	Standard	Caleb Dawson	Graduate
		Hayden Pohio	Guest

APPENDIX II - NZIFST AGM 6th July 2022 - APOLOGIES

Abhilasha	Abhilasha	Jenny	Dee	Kevin	Kreutz	PK	Samal
Shereen	Al Yacoub	Lemuel	Diamante	Shaun	La Franco	Chathurika	Samarakoon
Ophelia	Ashton	Med	Dickens	Anthony	Light	Andrew	Samson
Jay	Attanagoda	Rebecca	Doidge	Lu	Lin	Robert	Schumann
Alan	Baldwin	Lynton	Edgecumbe	Simon	Loveday	Luca	Servanti
Shalome	Bassett	Jasmin	Estrera	Lan	Luo	Tracey	Sheehy
Howard	Berry	Laurence	Eyres	Helen	Matthews	Udehe	Singh
Claudia	Bettesworth	Alison	Fenton	Margaret	McCracken	Torben	Sorenson
Urte	Bierlin	June	Foo	Laurie	Melton	Lesley	Steeple
Roy	Biggs	Gabriela	Garcia-Scholtz	George	Miller	Aoife	Storan
Alan	Billington	Vivvek	Gargi	Karin	Miller	Maddison	Stratton
Chris	Bloore	Anne	Gatenby	Miranda	Miroso	Dongxiao	Sun-Waterhouse
Mike	Boland	Janet	Goodman	Sandra	Murray	Janis	Swan
John	Brooks	Richard	Gray	Glen	Neal	David	Tanner
Shelina	Buddoo	Dudley	Haines	Michelle	Neyra	Dion	Thompson
Margot	Buick	Kirin	Harrison	Julie	North	Mike	Turner
Janette	Busch	Peter	Hawkins	Amanda	Nottage	John	van den Beuken
Rachel	Campbell	Ann	Hayman	Sally	Ostick	Jack	Wang
Marion	Castle	William	Hii	Don	Otter	Dana	Wang
Sandra	Chambers	Peter	Hobman	Kevin	Palfreyman	Andrea	Weir
Jagruiti	Chauhan	Craig	Honore	Seoyoung	Park	Jerry	Wellington
Don	Cleland	David	Horman	Jane	Petrie	Andy	Williams
Andrew	Cleland	Lee	Huffman	Amy	Pitt	Graham	Williams
Natalie	Collins	Toni	Hunt	Joe Mac	Regenstein	Peter	Wood
Hamish	Conway	Esther	Hutchinson	Margot	Richards	Marie	Wong
Hannah	Coppins	David	Illingworth	Barry	Richardson	Ferosha	Worn
Mike	Corbett	Nataliya	Ivashchenko	Tom	Robertson	Stella	Xiao
Jono	Cox	Huigh	Ivory	Tony	Rumbold	Michelle	Yeo
Peter	Cressey	David	James	Louise	Russell	Michelle	Yoo
Carol	Cullen	Stuart	Jones	Siew Young	Quek	Alex	Young
Anne	de la Cour						

APPENDIX III: NZIFST Budget 2022-2023 and indicative Budget 2023-2024 (Motion #3)

NZIFST BUDGETS								
			Current Year				Next Year	
			2022-2023				Indicative	
			BUDGET				BUDGET	
			Income	Expense	NET		NET	
Awards	Award Expenses		0	7,660	-7,660		-10,000	
Awards	Award Prizes		3,500	12,650	-9,150		-9,000	
bank	Bank and Merchant fees		0	300	-300		-500	
bank	Interest Received		8,400	0	8,400		8,000	
Board	Board, Exec, AGM		0	9,450	-9,450		-9,500	
Branch	Branch activities		19,000	19,000	0		0	
Careers	Challenge/Careers		0	3,500	-3,500		-5,000	
Conference	Conference		30,000	0	30,000		30,000	
External	EHEDG		38,000	34,000	4,000		5,000	
External	Endorsements - FTPT, Brightstar		7,300	4,500	2,800		2,000	
External	Event admin fees (on behalf)		1,900	0	1,900		2,000	
Operations	Accounting & Audit		0	10,000	-10,000		-13,000	
Operations	Insurance		0	2,500	-2,500		-2,500	
Operations	Management & Operations		0	160,000	-160,000		-145,000	
Operations	Affiliation Memberships - RSNZ, IUFoST		1,600	1,600	0		0	
Operations	Postage/Couriers		0	500	-500		-500	
Operations	Survey Monkey, Board Pro, Vimeo (etc)		0	3,970	-3,970		-4,500	
Operations	Website & Database platforms		0	6,500	-6,500		-6,500	
Promo	Advertising - Website/Nibbles		7,350	0	7,350		7,000	
Promo	Journal expenses		0	1,728	-1,728		-2,000	
SUBS	Member Subscriptions		170,033	0	170,033		145,000	
Sundry	Sundry, FIT, GMP, 50th Book, Depreciation,		234	475	-241		-300	
	Total Income/Expense		287,317	278,333				
	Gross Profit/Loss				8,984		-9,300	
In addition, there are expenses of up to \$52,000 associated with the Singapore IUFoST Congress 2022								
This is a direct consequence of our cancelled 2020 Congress								



The 2022 AGM passed the motion.

Motion #6a: Moved that Board revise the constitution to see if it is necessary to change auditors unless it is deemed necessary.

Moved: Anne Scott / Seconded: Alan Main – CARRIED
Dissent noted from Anny Dentener & Dean Stockwell

Reply to the motion

Rule 14.3 of the Constitution and Rules of the NZIFST (Dec 2021) states:

Auditing of Accounts

The Annual General Meeting must appoint an auditor, who must be a member of the Institute of Chartered Accountants of New Zealand.

There is no requirement to change auditors.

The 2014 AGM requested that auditors are replaced after 3 completed audits.

The Board note that the current auditors, Moore Markhams, completed their second audit this year and that a change of auditors will be considered in the 2024/25 year.

Members should note that last year the Incorporated Societies Act 2022 replaced the 1908 legislation and the Act comes into force in October this year. Societies have until April 2026 to revise their constitutions, if required, and reregister with the NZ Companies Office.

Regulations to support the Act's financial reporting standards and filing of annual returns are expected to be published in September.

The Board will review the changes required by the new Act and regulations and propose any changes to the Constitution and Rules at an Annual or Special General Meeting before April 2026.