

MINUTES OF THE 55th ANNUAL GENERAL MEETING OF THE NEW ZEALAND INSTITUTE OF FOOD SCIENCE AND TECHNOLOGY INC.

Thursday 29th October 2020

Held in a hybrid (virtual + face-to-face) format linked between all venues

Venues:	Auckland	Remuera Club
	Hamilton	Wintec, Bill Gallagher Event Room 2
	Palmerston North	Copthorne Hotel
	Wellington	Copthorne Hotel Oriental Parade
	Christchurch	Matt Solutions, Wigram
	Dunedin	Kingsgate Hotel

AGM Meeting	Commenced 5.25pm, concluding 6.00pm
Awards presentations	Commenced 6.00pm, concluding 7.45pm

MINUTES

- Rules of engagement for this hybrid virtual/face-to-face meeting** – Noted
- Present** (Quorum = 25 members with full voting rights) – ATTACHED
120 Total Attendees:

Fellows	34
Professional	31
Standard	20
Graduate	2
Student	9
Guests	24

There were also some members attending virtually via Zoom – these names were not captured on the night.
- Apologies** – ATTACHED
Total Apologies 20
- Voting rights of members**
All current financial Graduate Members, Standard Members, Professional Members, Fellows and Honorary shall have full voting rights and one vote each.
 - Noted
- Declaration of Conflict of Interest:**
“Members of NZIFST shall not enter into any discussion, activity or conduct that may infringe upon any applicable competition law and must declare any conflict of interest in the results of discussions.”
 - No conflicts of interest declared
- Additional Items for Agenda** (to be discussed in item 11)
 - NONE

7. **Confirmation of Minutes of the 2019 NZIFST Annual General Meeting;**
Moved from the Chair that the minutes of the 2019 NZIFST Annual General Meeting be accepted as a true and accurate record. Carried

8. **President's Report and NZIFST Annual Review to 31 March 2020**

- The main focus for NZIFST in 2020 was Covid-19 and the cancellation of the IUFoST International Congress that had been set for August 2020 in Auckland. The Institute's annual conference is a major profit and recruitment tool so the loss of this congress will be felt for several years. We do have strong financial reserves though.
- Covid-19 has seen Branches successfully moving to Zoom meetings.
- Despite branches being strong with active young leaders, and the journal continuing to be vibrant, our membership is not thriving. This is a concern we will continue to work on.

9. **Financial Matters**

- (a) **Financial Report 01 April 2019 - 31 March 2020** (refer Annual Review)

Motion #1a: Moved that the financial report for 01 April 2019 – 31 March 2020 be accepted subject to audit

Moved: Grant Boston / Seconded: Richard Archer – CARRIED

- (b) **Budget, current year 2020/2021** (APPENDIX I) - Noted

- (c) **Budget, next year 2021/2022** (APPENDIX I)

Motion #1: Moved that the indicative budget for the 2021/2022 year be accepted

Moved: Grant Boston / Seconded: Richard Archer – CARRIED

- (d) **Member Subscription Fees 2021/2022**

Motion #2: Moved that the annual subscription fee for a Full membership for 2021/2022 be increased by 2%, to apply from 01 April 2021 – 31 March 2022. This increase to be applied pro-rata over all subscription levels, except Student Membership.

Moved: Grant Boston / Seconded: Richard Archer – CARRIED

- (e) **Appointment of Auditor**

Motion #3: Moved that AGM authorises the Board to appoint the Auditor for 2020/2021

Moved: Grant Boston / Seconded: Richard Archer – CARRIED

10. **Election of Officers**

The following members are elected unopposed as office bearers for the 2020/2021 term, to take office at the conclusion of this AGM:

President	Richard Archer	Year 2 of 2
Vice-President	Phil Bremer	Year 2 of 2
Honorary Treasurer	Grant Boston	Year 2 of 3
Elected Officers	Margot Buick	Second term
	Esraa El Shall	Second term
	Don Otter	Second term
Immediate Past-President	Jonathan Cox	

11. Other Business

(a) IUFoST 2020 Congress

Jonathan Cox reported on the cancellation process of the IUFoST 2020 Congress. A small team is now unravelling all the planning with a special focus on sponsors and exhibitors. When deciding to cancel the Congress, the NZIFST Board accepted that losses could be significant (up to \$180,000) but we do not expect to know the final result until early next year.

(d) Digital FoodNZ Journal – Janis Swan expressed concern that our journal will no longer be available as a “coffee table” magazine or for non-members. Printed copies of the journal are available if need is proven.

12. Announcement and Presentation of Institute Fellowships and Food Industry Awards

J C Andrews Award Phil Bremer

Distinguished Service Awards Norman Lodge
Hamish Kennedy
Dennis Thomas

Ron Hooker Award Jasmine Estrera (CY Branch)

Young Technologist Award Neala Hart

NZIFST Fellowships Don Otter
Peter Bosch
Colin Pitt
David Tanner
Matt Golding
Paul Moughan
Clare Chandler

MPI Award for Significant Contribution to Food Safety:

Winner	Mobile Beef Packers	Aaron Dodunski
Commended	Chomp	Paul Wilson
	iMonitor	Shakeel Ahmed
	Safe Food Pro	Roger Harris

Allergen Bureau Award for Best Practice in Allergen Management:

Winner	Woolworths (represented by Sue Wheeler, Mark Bell, Deven Kumaran, Angela Yates and Raj Reddy)
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NZIFST AGM 2020 - Member Attendees

First Name	Last Name	Membership	First Name	Last Name	Membership
Manasweeta	Angane	Student	Darryn	Johnston	Standard
Rob	Archibald	Fellow	Rex	Johnston	Professional
Brian	Astridge	Professional	Anil	Kaw	Standard
Judy	Barker	Fellow	Jo	Kelly-Tuckey	Standard
Jefrey	Basil	Graduate	Scott	Knowles	Professional
Aladin	Bekhit	Fellow	Mrimali	Kumar	Student
Clive	Bleaken	Fellow	Sarah	Leakey	Standard
Chris	Bloore	Fellow	Charlene	Li	Student
Sam	Borgfeldt	Standard	Yvonne	Liu	Student
Peter	Bosch	Professional	Dominic	Lobo	Standard
Grant	Boston	Professional	Norman	Lodge	Fellow
Phil	Bremer	Fellow	David	Lowry	Fellow
Margot	Buick	Fellow	Kevin	Marshall	Fellow
Alcoli	Cao	Professional	Merit	Mathew	Student
Marion	Castle	Professional	Margaret	McCracken	Standard
Clare	Chandler	Professional	Miranda	Miroso	Professional
Jessica	Chong	Standard	Anand	Mohan	Student
Roger	Collin	Standard	Paul	Moughan	Professional
Jonathan	Cox	Fellow	Sandra	Murray	Fellow
Marion	Cumming	Fellow	Glen	Neal	Standard
Chris	Davis	Standard	Indrawati	Oey	Fellow
Anny	Dentener-Boswell	Fellow	Bob	Olayo	Professional
Wendy	Divall	Standard	Don	Otter	Professional
Janet	Donovan	Standard	Kevin	Palfreyman	Fellow
Janet	Dore	Standard	Nick	Parker	Professional
Muriel	Dufour	Professional	Anne	Perera	Fellow
Gail	Duncan	Professional	Conrad	Perera	Fellow
Esraa	El Shall	Professional	Colin	Pitt	Professional
Paulette	Elliott	Fellow	David	Platts	Fellow
Jasmin	Estrera	Professional	Margot	Richardson	Standard
David	Everett	Fellow	Samuel	Richardson	Standard
Graham	Eyres	Professional	Tobias	Richter	Standard
Farnaz	Faridnia	Professional	Dave	Rout	Fellow
Steve	Flint	Fellow	Louise	Russell	Professional
Anne	Gatenby	Standard	Chathurika	Samarakoon	Professional
Matt	Golding	Professional	Anne	Scott	Fellow
Joanne	Griffiths	Professional	Pat	Silcock	Professional
Neala	Hart	Standard	Harjinder	Singh	Fellow
Winna	Harvey	Fellow	Stella	Stacey	Professional
Sally	Hasell	Fellow	Ben	Sutherland	Professional
Debbie	Hawkes	Fellow	Emma	Swadel	Professional
William	Hi	Student	Janis	Swan	Fellow
Irene	Ho	Standard	David	Tanner	Professional
Craig	Houston	Professional	Sumesh	Thenkaramaharaj	Student
Kara	Huang	Student	Dennis	Thomas	Fellow
Lee	Huffman	Fellow	John	Van Den Beuken	Fellow
Fiona	Hyhof	Fellow	Graham	Williams	Professional
Jiby	James	Graduate	Owen	Young	Fellow

NZIFST AGM 2020 - Guest Attendees

First Name	Last Name
Shakeel	Ahmed
Mark	Bell
Paul	Danstead
Aaron	Dodunski
Sarah	Golding
Roger	Harris
Hamish	Kennedy
Kim	Kennedy
Deven	Kumaran
Doris	Li
Bernice	Lodge
Tom	Loosky
Louisa	McKerrow
Meredith	Moughan
Emil	Murphy
Chris	Neilsen
Raj	Reddy
Kizzy	Rennie
Paddy	Taaffe
Irene	Thomas
Sue	Wheeler
Bryan	Wilson
Paul	Wilson
Angela	Yates

NZIFST AGM 2020 - Member Apologies

First Name	Last Name
Lara	Arderne
Kiri	Armstrong
Rod	Bennett
Janette	Busch
Andrew	Cleland
Richard	Gray
Ann	Hayman
Nicola	Hockley
Ali	Hodgkinson
David	Illingworth
Helen	Matthews
Laurie	Melton
James	Natzka
Dinuk	Peiris
Dave	Pooch
Kelly	Roberts
Steph	Sisson
Madison	Stratton
Charlotte	Sullivan
Lucy	Yang