

Earle Travel Fellowship in Technology - 2020

The Richard and Mary Earle Travel Fellowship is an annual grant of up to \$15,000 that helps fund overseas travel for young Engineers, Food Technologists and Food Scientists, creating an opportunity for them to increase their professional knowledge and innovative skills. It is envisaged that the skills gained, and the contacts made, through visiting overseas research and development institutes, and attending international conferences will enable successful candidates to improve technology in New Zealand.

Applicants for the **Earle Travel Fellowship** will be engaged in the study of or gaining practical experience relevant to either:

- *Product development and innovation management
- *Process development in bio-processing or food processing"

Applicants must be:

- a) New Zealand citizens or permanent residents with at least three years proven residence in New Zealand immediately preceding the year of selection.
- b) Members of a professional organisation recognised by the Board [Engineering New Zealand, New Zealand Institute of Food Science and Technology, Institution of Chemical Engineers in New Zealand, or Product Development & Management Association],
- c) Aged less than 40 years but with a preference given to candidates under 35 years.
- d) Employed in one of New Zealand's technological industries (products or services), or an associated research organisation

See below for the application form or contact: rosemary@nzfst.org.nz

PREVIOUS WINNERS:

2019: DANIEL BURGESS
2018: BROOKE CLARK
2017: AARON LOW
2016: YI-CHERN LEE
2015: ANTHONY STUBBS
2014: HANNAH WOOD
2013: *Not awarded*
2012: *Not awarded*
2011: KIRIN HARRISON
2010: *Not awarded*
2009: HAMISH CONWAY
2008: REBECCA MACDONALD
2007: JOHN RUTLAND
2006: NEIL BETTERIDGE

Richard and Mary Earle Technology Trust

| | |
|--|-------------------------|
| Earle Travel Fellowship in Technology | Application Form |
|--|-------------------------|

Name in Full
(Last Name) (First Names)

Address
.....

Telephone (Day)(Evening)..... (Mobile)

E-mail **Date of birth**.....

Are you a New Zealand citizen? Permanent resident? For how many years? (Please attach evidence)

University/Polytechnic from which you graduated. Name..... Year.....

Degree(s)

Membership of: NZIFST EngineeringNZ IChemE PDMA
Type of Membership: Date..... (Please attach certification)

PRESENT EMPLOYMENT:

Company/organisation

Type of technological industry.....

Name and address of employer who will forward a written assessment of your achievement, potential and suitability for the award. If you are self-employed, please ask an executive of another company to be your referee.

Name **Position**.....

Address

E-mail address..... **Telephone**.....

Name and address of second referee: Company/organisation.....

Name **Position**.....

Address

E-mail address..... **Telephone**

EMPLOYMENT HISTORY as relevant to the present application:

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(Please attach detailed information which you think necessary, on a separate sheet)

OVERSEAS TRIP

Brief outline – its purpose, general description, relation to aims of Fellowship. Use a separate sheet expand this.

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Countries to be visited.....

Companies / Organisations / Academic Institutions to be visited; conferences / workshops to attend.

| Place Visited | Person /Activity e.g. workshop, research, work, conference | Expected Outcome |
|---------------|--|------------------|
|---------------|--|------------------|

Timing of trip: Duration Start date..... Return date.....

Note that the maximum length is 3 months, and must be taken during the 12 months after Fellowship granted.

BUDGET - FUNDS REQUIRED

| | |
|--|------------------|
| Airfares | NZ\$..... |
| Travel | NZ\$..... |
| Living expenses (accommodation, medical insurance, meals etc.) | NZ\$..... |
| Conference/Workshop fees | NZ\$..... |
| Course tuition fees/ books | NZ\$..... |
| Bench fees/ equipment use | NZ\$..... |
| Other expenses (please specify) _____ | NZ\$..... |
| _____ | NZ\$..... |
| Total Budget/Funds Required | NZ\$..... |

FUNDS FROM OTHER SOURCES

| | ALREADY GAINED | APPLIED FOR |
|--|------------------|------------------|
| Company/organisation employing: salary | NZ\$..... | NZ\$..... |
| Other expenses: _____ | NZ\$..... | NZ\$..... |
| Scholarships or other support: _____ | NZ\$..... | NZ\$..... |
| Other: _____ | NZ\$..... | NZ\$..... |
| Total Funds Gained | NZ\$..... | NZ\$..... |

At the selection interview we will be asking for updated information.

THUS: FUNDING REQUESTED FROM EARLE TECHNOLOGY TRUST

NZ\$

Note funding is available for only 12 months following the granting of the Fellowship.

Please forward the attached referee's report form to the referees listed, together with a copy of the completed application, and ask the referees to complete their forms and mail them directly to:

Rosemary Hancock
Executive Manager, NZIFST
PO Box 5574
Terrace End
Palmerston North 4441 Queries to: rosemary@nzifst.org.nz, phone 06 356 1686

By 22 May 2020

STATEMENT OF EMPLOYER

I support this person being granted an Earle Travel Fellowship in Technology to travel overseas to attend conference / workshop or to attend a course or to visit companies / research centres as outlined in this application.

Signature: Date
Print name: Company.....
Position

DECLARATION OF APPLICANT

I have read and understood the regulations of the Earle Travel Fellowship and agree to abide by them.

Signature Date

****Please staple all attachments to the completed form and send to the above address.**

PRIVACY FORM

The information requested in this application form and your academic record will be used for the purposes of assessing your application for the Fellowship for which you are applying. Personal information contained in this application will be made available to members of the Selection Committee for this award. The Committee will use references from third parties designated by yourself in assessing your application.

The Earle Technology Trust undertakes to store your application in a secure place in the event that you are successful in gaining a Fellowship or are selected as a reserve candidate for an award, and to destroy your application to preserve its confidentiality in the event that you are unsuccessful in gaining an award.

Should you have reason to believe that information held about you in either your application or your experience record is incorrect, you have the right of access to, and correction of, that information.

Personal references from the persons you have named are obtained on the strict understanding that they are confidential, and you may not have access to those reports through the Earle Technology Trust.

Applicants shall agree to cooperate with any publicity for the scholarship for which they have applied. Such publicity may include material provided with your application, photographs and interviews with Fellowship recipients.

I **agree to the above conditions in respect of this Fellowship application.**

Signed.....**Date**.....

ADVICE TO APPLICANTS

Applications must arrive by 5pm on the date shown on application form. No undertaking is given to accept late applications.

It is your responsibility to contact your referees and ask them to send their reports to NZIFST by the due date.

Referees should **not** be asked to send their reports to you, as they must have the opportunity to be completely frank.

References **MUST** be clearly marked with your full name and the name of the Fellowship for which you are applying.

Please do not send original birth certificates or other original documents. Send only copies that have been certified by a JP, a solicitor, or other appropriate person. Please do not send a CV unless this is specifically requested. The Earle Technology Trust accepts no responsibility to return any documents.

Please do not put your application into any sort of folder. Simply attach all pages with ONE staple in the top left-hand corner. All pages should be A4 size.

Further enquiries can be made to Rosemary Hancock, Executive Manager, The New Zealand Institute of Food Science & Technology Inc (NZIFST), rosemary@nzifst.org.nz, phone 06 356 1686

The Earle Travel Fellowship in Technology

Referee Report Form

Applicant.....

Please comment below on the significance of the travel study tour (as described in the Application form completed by the applicant) and on the applicant's ability to carry it out and to apply the new knowledge on their return. If you are the applicant's employer please state the company support for the study tour.

Referee's Name..... **Company**

Contact e-mail..... **Telephone**

Signature..... **Date**

Referees should mail their references to NZIFST by 22 May 2020

Rosemary Hancock
Executive Manager, NZIFST
PO Box 5574
Terrace End
Palmerston North 4441

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